

New England Fishery Management Council

50 WATER STREET | NEWBURYPORT, MASSACHUSETTS 01950 | PHONE 978 465 0492 | FAX 978 465 3116

Eric Reid, *Chair* | Thomas A. Nies, *Executive Director*

VACANCY ANNOUNCEMENT

Fishery Specialist/Analyst with Experience in Economic Analysis and MIS

Starting Salary Range: Depending on experience

Closing Date: March 21, 2022

Salary Range for Position: \$63,000 – \$110,000

Location: Newburyport, MA

(Potential for promotion to a maximum salary of \$133,000 ; compensation package includes health care coverage and IRA-SEP retirement plan)

Position Description: The New England Fishery Management Council (Council) seeks candidates for the position of Fishery Specialist/Analyst with skills in economic analyses and management information systems (MIS). The specialist/analyst will assist in the preparation of fishery management plans and assist the Council staff in contracting for MIS services and accessing fishery data bases. The Council manages fishery resources that are primarily in the U.S. Exclusive Economic Zone in the New England region (Maine through Connecticut). More background information about the Council is available at <http://www.nefmc.org/>.

The specialist/analyst will have an opportunity to further develop professional skills in supporting fishery management actions to be reviewed by federal agencies and in developing management information systems as needed. This person will work closely with the Council staff as well as other professionals from the states, federal government, and fishery user groups. This is a highly visible and demanding position which requires a broad range of technical and communications skills. Successful performance in this position will prepare the specialist/analyst for increased responsibilities in state or federal natural resource management agencies.

Fishery-related Responsibilities and Qualifications

Responsibilities – 75%

- Assist in the preparation of documents, including Environmental Impact Statements for fishery management plans/amendments and other related documents
- Compile and analyze fisheries, environmental, biological, socio-economic, or other technical data using appropriate database and statistical analysis software
- Develop economic analyses of fishery management alternatives
- Work collaboratively with others involved in fisheries management including stakeholders, fisheries scientists, economists, and social scientists
- Prepare meeting summaries and assist in the conduct of public meetings

Qualifications

- Knowledge or experience in the management and economics of fisheries in federal waters

Management Information Systems Responsibilities and Qualifications

Responsibilities – 25%

- Assist the Council's technical staff in accessing data from federal and state data providers
- Serve as the Council's technical representative with IT contractors
- Assist in development of IT policy and management issues
- Managing hardware and software acquisition and licensing
- Assist staff in identifying needs and solutions for data analysis

Qualifications:

- Experience with IT management

- Ability to clearly and concisely articulate problems, options and recommended solutions to IT utilization questions, policy implementation, and IT purchases
- Outstanding ability to clearly and concisely communicate verbally and in e-mails with staff on IT issues
- Broad awareness of IT risks and exposures, curiosity to explore new approaches and technologies

General Skills and Qualifications

Analytical Skills: Ability to research and analyze pertinent technical data and an understanding of various technical information sources. Demonstrated quantitative analytic and technical writing skills are required. Desired computer skills include familiarity with accessing Oracle databases, economics, basic plotting and analysis of data, experience with statistical analysis software, and solid understanding of Microsoft Office software packages. Experience with SAS and Geographic Information Systems a plus.

Communication Skills: Strong interpersonal and writing skills are required, as well as the ability to synthesize technical information from a variety of sources. Demonstrated ability to work independently and as part of a team to meet exacting deadlines. Communicate technical issues effectively to decision-makers and the public. Ability to work cooperatively with small teams to complete high-pressure tasks under demanding deadlines. a demonstrated ability to explain complicated issues to diverse audiences.

Minimum educational requirements: Graduate degree in fisheries-related field, with knowledge of economics.

Application Process: Please send a cover letter, an example of your writing, and a brief résumé detailing education and experiences that clearly support the position requirements to:

Thomas A. Nies, Executive Director
New England Fishery Management Council
50 Water Street, Mill 2
Newburyport, MA 01950

Resumes will be accepted via U.S. mail (postmarked by closing date), email (joleary@nefmc.org) or fax: (978) 465-3116 until the **closing date of March 21, 2022**.

Special Conditions: This is a non-federal position. Upon hiring, the selected applicant will enter an initial probationary period of one year during which his or her performance will be evaluated by the Executive Director.

The New England Fishery Management Council is an Equal Employment Opportunity Employer.

All employment actions will be free from discrimination based on race, color, religion, sex, national origin, age, disability, sexual orientation, status as a parent, and reprisal. The Council provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Council. The decision on granting reasonable accommodation will be on a case-by-case basis.

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